



CITY OF DERBY

BOARD OF APPORTIONMENT & TAXATION MEETING
MINUTES
JANUARY 22, 2019
7:00 PM
JOAN WILLIAMSON ALDERMATIC CHAMBERS

Jerry Borrelli
Ray Bowers
James Butler
Christopher Carloni.
Carlo Malerba, Jr.

Shirley Miani
Rose Pertoso
Sam Pollastro, Jr.
Phyllis Sochrin
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:05 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Bowers, Mr. Butler, Mr. Carloni, Mr. Malerba, Ms. Miani, Mr. Pollastro, Ms. Sochrin and Ms. Szewczyk.

Absent: Mr. Borrelli and Ms. Pertoso

Additions, Deletions and Corrections to the Agenda.

Add as #14, Bid waiver for the Sluice Gate Repair. The motion to add this to the agenda was made by Mr. Malerba and seconded by Mr. Bowers. Motion Carried

Public Portion

No one from the Public spoke.

Motion to Approve Minutes of December 19, 2018

Since there was not a quorum, the minutes will be placed on file .Motion was made by Mr, Pollastro and seconded by Ms. Sochrin, Motion Carried.

Minutes will be placed on file, as there was no quorum.

Treasurer's Report

Mr. McLiverty stated that the RQ's for the financing of the Energy Contract were received today, that is the Johnson Controls, and we will be having a joint meeting in the next two weeks, so the BOA can approve the financing of the lease for the lights, etc. When we opened the bids they were all competitive with the average interest rate running about 2% which is a fairly good rate. Once this is approved, the work can start.

WPCA the bond for the Roosevelt Drive project is moving along, Waiting for the plans to come in, it is moving along nicely.

We also had a Capitol Planning meeting and I apologize to Mr. Butler and I will be sure that Ms. Finn calls you. we had a short meeting notice as the Police Chief needed some items taken care of. They are on the agenda for tonight's meeting; the Library, the Senior Center and the Trucks.

Ms. Szewczyk asked Mr. McLiverty about the General Fund, and his response was the BOE was challenging some of the items from last year. We do not know yet about the stationary grants, and we are still waiting on the January payment of the cost sharing The state is not releasing any cash yet,

Mr. McLiverty was asked about the Grand List, and he said it was up a little from last year. we have also paid out over 200K in claims.

Budget Procedure, Status and Advisory

Ms. Szewczyk said she has put the letter together, which she is ready to send out to all departments regarding the budget and asked if anyone had anything to add. We will be asking for everyone to submit and if necessary, where they can cut their budgets.

The Senior Center, all past records are not available, most of the original signers are deceased, and no one get any information as to what the original amount that was deposited. Mr. Coppola sent a request to the Corporation Counsel and even spoke to his

assistant for feedback and has not heard from either. Still do not know if this money is for a special purpose.

Police Department had to replace 4 heat exchangers in the Police Department. LOCIP funds will be used for the entire cost of \$10,997.13. This came about because the money was dropped down.

Capital plan change: delete the request for eTicket for the Police Department, \$14,200.00. Use that money to fund the interest charges of \$13,165.00 for the Public Works vehicles and the Fire Marshall vehicle.

Move to Adopt 2019 Regular Meeting Schedule for the Board of Apportionment and Taxation.

A motion was made by Mr. Pollastro and seconded by Ms. Sochrin to adopt the schedule as presented. Motion Carried.



City of Derby

Board of Apportionment and Taxation

2019 Regular Meeting Schedule

All meetings will be held at

Derby City Hall, 1Elizabeth Street, Derby, CT at 7:00 p.m.

Tuesday, January 22, 2019
Tuesday, February 19, 2019
Monday, March 18, 2019
Monday, April 15, 2019
Monday, May 20, 2019
Monday, June 17, 2019
Monday, July 15, 2019
Monday, August 19, 2019
Monday, September 16, 2019
Monday, October 21, 2019
Monday, November 18, 2019
Monday, December 16,
2019 Tuesday, January 21,
2020

Transfer, Senior Center (6800) \$12,500.00

- From Account (001-6800-110-0112) Membership Coordinator \$12,500.00
- To Account (001-6800-460-0460) Building Operation \$12,500.00

A motion was made by Mr. Pollastro and seconded by Mr. Butler. This transfer would be used to repair the elevator. Motion Carried.

Appropriate Fund Balance \$65,496.49

- From Account (001-6000-690-69180 Fund Balance \$65,496.49
- To Account (001-3700-460-0466) General Capital \$21,596.49
- To Account (001-4100-460-0464) Town Aid \$43,900.00

A motion was made by Mr. Bowers and seconded by Mr. Pollastro. These transfers are to insure that there is enough money to handle the expenses coming up. Motion Carried.

Appropriate, Fund Balance \$19,000.00

- From Revenue Account (001-6000-To be established) General Fund \$19,000.00
- To Account (001-3700-440-0446) General Capital \$19,000.00

A Motion was made by Ms. Sochrin and seconded by Mr. Malerba, To front state grant that will be re-paid by the state after acquisition of canine. Motion Carried.

Transfer, Working Balance \$45,000.00

- From Account (001-8400-390-0390) Working Balance \$45,000.00
- To Account (001-2100-480-0484) Tax Refunds \$45,000.00

A Motion was made by Mr. Butler and seconded by Mr. Carloni. It was found, that Lowe's was on both land cards, and therefore they had overpaid. This was over a 3 year period. This was the reason for the refund. Motion Carried.

Appropriate, Fund Balance \$43,000.00

- From Account (001-6000-690-6918) Fund Balance \$43,000.00
- To Account (001-4100-460-0460) Town Aid \$43,000.00

A motion was made by Mr. Malerba and seconded by Ms. Sochriin. To repair the Sluice Gate that is required to allow south side development from money that dropped to the fund balance from the Town Aid line item. Motion Carried.

Bid Waiver for \$43,000.00

A Motion was made by Mr. Malerba and seconded by Mr. Butler to approve the Bid waiver for \$43,000 for parts and replacing of the Sluice Gate. Th company is KOVACS Construction Corporation. They are the only company that does this service and has these parts. Ms. Pertoso was contacted by phone for approval, and Mr. Borrelli was sent an email for his approval, to which he responded his approval. Motion Carried.

Adjournment

A motion to adjourn was made by Mr. Butler and seconded by Ms, Sochrin. Meeting was adjourned at 7:53 PM.

Respectfully Submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.